

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
September 7, 2023**

President Keith Hanvey called the September 7, 2023 Board of Education Meeting to order at 5:44 pm in the District Conference Room.

Call to Order

Board members in attendance were, Shelly Bartow, John Gliha, Keith Hanvey, Marek Rajner, and Rebecca Sullivan. Tom Akshar arrived at 6:25 pm.

Board Members in
Attendance

The administrators in attendance were, Superintendent Timothy Ryan and Business Manager Janice Rideout.

Administrators in
Attendance

The principals in attendance were, Jennifer Henderson, Linda Maynard, Greg Winn, and William Zakrajsek.

Principals in
Attendance

On a motion by Shelly Bartow, seconded by John Gliha the Board of Education voted to enter into executive session at 5:44 pm to discuss the employment history of particular individuals.

Executive Session

Yes-5; No-0. Carried.

On a motion by Tom Akshar, seconded by John Gliha the Board of Education voted to return to open session at 6:48 pm.

Return to
Open Session

Yes-6; No-0. Carried.

President Keith Hanvey led the Pledge of Allegiance.

Pledge of Allegiance

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to approve the agenda.

Order of the Agenda
Established

Yes-6; No-0. Carried.

On a motion by John Gliha, seconded by Tom Akshar the Board of Education voted to approve the minutes from the August 3, 2023 Board of Education meeting.

Approval of August 3,
2023 Minutes

Yes-6; No-0. Carried.

Federal Stimulus Grant Update, presented by Linda Maynard:

Federal Stimulus Grant
Update

- Ms. Maynard showed a short video and presented a handout explaining the process for the desk review and what information the reviewer will be looking at. Ms. Maynard and Janice Rideout are working on compiling and uploading data into the portal.

Linda Maynard, Guilford Elementary School Principal presented on the following:

Linda Maynard
Presents

- Kindergarten and 1st grade just completed their first two days of school. Ms. Maynard feels this is the smoothest start to school that she has experienced while at B-G. The Pre-K students will begin on Friday, they completed two days of sneak peeks. Pre-K enrollment is full, but Kindergarten and 1st grade is a little lower than what is typical, however the needs of the students are up.
- Assessments on students for their social emotional learning will begin sooner than in the past in order to address any possible needs. Ms. Maynard will be introducing the Code of Conduct in the Guilford building in a format that is appropriate for her students. Parents will be asked to sign off on it.
- Benchmarking in iReady will begin next week.
- The Guilford Open House is September 28th.

Jennifer Henderson, Greenlawn Elementary School Principal presented on the following:

- Ms. Henderson included her safety PowerPoint presentation that she presented to the staff at our second staff development day.
- The 2nd and 3rd grades have changed their ELA curriculum to better align with what 4th-6th grade are doing.
- There are 17 new students enrolled in Greenlawn.
- The theme for this year at Greenlawn is We Shine Better Together. For the first day staff dressed in neon colors, handed out glow sticks, and just made the day fun!
- This month's character trait at Greenlawn is Responsibility so they have been hearing quotes about responsibility during the morning announcements.
- Greenlawn is excited to have Color Guard starting at this year. Ms. O'Hara is working with Ms. Pratt to begin the program. Their plan is to have them walk in the Halloween parade.
- Ms. Henderson implemented a new dismissal plan for this year at Greenlawn and it has been going really well so far.

Jennifer Henderson
Presents

William Zakrajsek, Jr.-Sr. High School Principal presented on the following:

- Mr. Zakrajsek explained that there were 52 students who used the special appeal process in order to pass their regents exams. This was the last year of the special appeal process and it will not be available to students going forward.
- The opening day of school went very well. There have been a number of new students who showed up to register on the first day of school. The buses arrived on time at the end of the day for the first time in Mr. Zakrajsek's twenty years. A huge accomplishment!
- Fall sports are in full swing. JV and Varsity have begun having games and Modified will begin soon.
- During the second staff development day Mr. Zakrajsek led a student panel. There were two graduates, a senior, a junior, an 8th grader, 6th grader, and a 4th grader. They all sat on the stage and were asked a series of questions. It was enjoyed very much by the staff and the students on the panel did a great job!

William Zakrajsek
Presents

Greg Winn, Jr.-Sr. High School Assistant Principal presented on the following:

- Mr. Winn met with the bus drivers to about some of the tools they have to help with discipline. He encouraged them to utilize their email for communication. They are also working on bringing back the Bus Rider of the month program.
- There were representatives at our second staff development day who spoke with the staff about the districts Disproportionality designation and what it means for the district.
- LINKS is currently working on their goals for 2023-2024. There will be a big technology component to the October 9th training.
- Mr. Winn and Ed Monico had a meeting with Ashleen Speen regarding data privacy at B-G and she helped identify any potential risks.
- Mr. Winn spoke about the new staff training on August 29th and 30th and the different forms of technology he trained the staff on.
- B-G families are eligible to receive \$30 off their monthly internet bills through the ACP. All families no matter what their income levels are eligible to receive the discount.
- This was the pilot year for students to keep their devices over the summer if they wished to. Mr. Winn feels it went really well.
- Mr. Winn's reason he loves being a Bobcat is that he felt that first day of school went really great and the students seemed to be happy to be here. He made a point to meet all the new students and catch up with students who were returning from suspensions. His general feeling was that B-G is a school where students want to be.

Greg Winn Presents

Timothy Ryan, Superintendent of Schools presented on the following:

- The new staff orientation and opening days of schools went well. There was an overall feeling of calm without the stress of Covid restrictions.

Timothy Ryan
Presents

- Mr. Ryan, Janice Rideout, and James Rideout all met with King & King recently to touch base on the building project and make sure everyone is still on the same page. There's still fine tuning to do but they are still looking at an August 2025 finish date.
- Mr. Ryan and the Norwich Central School Superintendent, Scott Ryan did a presentation to other local Superintendents and local businesses to help provide a pipeline for students who are not going to college or the military. They broke into small groups to brainstorm ideas and will meet again in November.
- There is a class-action lawsuit claiming that social media is doing significant damage to kids during their formative years. B-G can join this lawsuit at no cost to the district. It is similar to the JUUL litigation.
- The state is going to begin requiring schools to verify that any religious or private schools within the district are teaching a curriculum substantially equivalent to a public school. There is a service that BOCES will be offering to take this over from the schools.
- The After School Enrichment program is up and running. At this time there are about 50 students enrolled at Guilford and approximately 60 at Greenlawn with more expected as the year gets started.
- The Chenango County Health Network was the recipient of a grant and would like to work with B-G on combating the drug problem in the community.
- There was an issue with the MPR floor when doing it this summer. There was an additive that needed to be added in order to make the topcoat harden. This was mistakenly left out and required some work to get the MPR usable. The company that does this for us will be coming back at Thanksgiving to put another coat of topcoat on and buff it to hopefully make it look as nice as it typically does.

Visitors in the audience included a parent of a B-G student who was requesting the Board consider changing the charter for the Sr. Honor Society so that Spanish 2 is no longer a requirement. He has requested either a waiver or an amendment. It was later discovered that this had already been changed and that was communicated to the parent.

Visitors in the
Audience

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the following Certified Personnel:

Certified
Personnel

- The appointment of Kali Conover to the position of LTA, effective 10/3/23. Background check complete. Vice: Hannah Taggart.
- The appointment of Adrienne Seliga as mentor to Wendy Jennings and Brittany Wilson.
- The appointment of Wendy Jennings to the position of RTI Long-Term Substitute Teacher, retroactive to 8/31/23, Temporary ARP-ESSER 3 grant-funded position, background check complete. Vice: Constance Lane.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by John Gliha the Board of Education voted to approve the following Non-Certified Personnel:

Non-Certified
Personnel

- Resignation of Kelly Cirigliano from the position of Registered School Nurse, effective 8/30/23.
- Resignation of Heather Amatuccio from the position of Registered School Nurse, effective 8/30/23.
- Resignation of Rachel Decker from the position of Temporary Registered School Nurse, effective 8/30/23.
- Rachel Decker to the position of Registered Professional Nurse (School), retroactive to 8/31/23. Background check complete. Vice: Kelly Cirigliano.
- Nicole Seymour to the position of Registered Professional Nurse (School), tentative start date 10/2/23. Background check complete. Vice: Heather Amatuccio.
- Christine Oliver to the position of Substitute Teacher, effective 9/7/23. Background check complete.
- Resignation of Wendy Peck from the position of Teacher Aide, effective 8/13/23.
- Valerie Rowe to the position of Teacher Aide, FT, retroactive to 8/31/23, background check complete. Vice: Wendy Peck

- Tina Edwards to the position of Teacher Aide, retroactive to 8/31/23 position temporary through 6/30/24 or until no longer needed in the 23-24 school year, background check complete. Vice: Renee Roof.
- Taylor Gonzalez to the position of Teacher Aide, retroactive to 8/31/23, position temporary through 6/30/24 or until no longer needed in the 23-24 school year, background check complete. Vice: Valerie Rowe
- Jessica Naylor to the position of Teacher Aide, retroactive to 8/31/23, position temporary through 6/30/24 or until no longer needed in the 23-24 school year, background check complete. Vice: Jessica Naylor.
- April McFee to the position of Teacher Aide, retroactive to 8/31/23, position temporary through 6/30/24 or until no longer needed in the 23-24 school year, background check complete. Vice: April McFee.
- Resignation of Philip Gilbert from the position of substitute bus driver, effective 8/30/23.
- Resignation of Diana Banta from the position of substitute bus driver, effective 8/30/23.
- Philip Gilbert to the position of Bus Driver, retroactive to 8/31/23, background check complete. Vice: John Ladd.
- Diana Banta to the position of Bus Driver, retroactive to 8/31/23, background check complete. Vice: Stuart Bartels.

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Shelly Bartow the Board of Education voted to approve the following Sports Personnel:

Sports Personnel

- Jacob Tompkins to the position of Co-Assistant Varsity Football Coach, Category 2, Step 7. Background check complete. Vice: Craig Cerverizzo.

Yes-6; No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the following After School Enrichment Personnel:

After School
Enrichment Personnel

- Greenlawn and Guilford Elementary Afterschool Enrichment personnel and rates as presented (Attachment A).

Yes-6; No-0. Carried.

On a motion by Shelly Bartow, seconded by Tom Akshar the Board of Education voted to approve the following Business Office Items:

- Financial Reports for the month of July 2023:
 - o Student Activity Central Treasurer's Report, and
 - o District Treasurer's Report
- Internal Claims Auditor Reports dated August 18, 2023 (two reports – current year and prior year accounts payable).
- 2022-23 Reserve Fund Plan and Analysis Year-End Summary Report.
- 2022-23 Final Contract for Services with DCMO BOCES.
- Acceptance of \$1,000 from NYSIR
- Budget amendment increasing revenue A2705 Gifts and Donations and increasing expenditure A2070.450-05-1600 Staff Development Supplies in the amount of \$1,000
- Extension of the Elevator & Lift Preventative Maintenance Services contract with KONE Elevator & Escalators of Syracuse from July 1, 2023 through June 30, 2025.
- Geotechnical investigation services proposal by Kenney Geotechnical Engineering Services, PLLC for the 2022 Capital Project.

Financial Reports

Internal Claims

Reserve Fund Year-End Summary
DCMO BOCES Services Contract
NYSIR Donation

Budget Amendment

Elevator & Lift
Maintenance Contract
Geotechnical Investigation
Services

Yes-6; No-0. Carried

On a motion by Rebecca Sullivan, seconded by Tom Akshar the Board of Education voted to approve the following New Business Items:

- A. Permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School and the BGTA regarding school counselor summer hours compensation.
- B. Permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School and the BGTA regarding the Educational Technology Support positions.
- C. Permission for the Superintendent to sign the MOA between Bainbridge-Guilford Central School and the BGTA regarding the Pep Band Assistant.

School Counselor
Summer Hours MOA
Educational Tech
Support MOA

Pep Band Assistant
MOA

Yes-6; No-0. Carried.

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to approve the following Old Business Item:

- A. Adoption of the 2023-2024 District Emergency Plan.

District Emergency
Plan

Yes-6; No-0. Carried.

The following planning items were discussed:

Planning

Board Events

- September 19th – CCSBA Fall Training 2023 – The BOCES Masonville Harold Campus *See Flyer*
- September 20th - CCSBA Fall Training 2023 – The BOCES Norwich Pole Campus *See Flyer*
- September 21st – Board of Education Meeting @ 6:00p – District Conference Room
- September 28th & 29th – Governance and Finance Training – SUNY Oneonta *See Flyer*

School Events

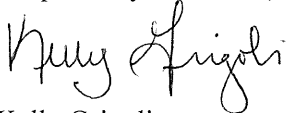
- September 28th – Guilford Open House 6:00p-7:00p

On a motion by Tom Akshar, seconded by Rebecca Sullivan the Board of Education voted to adjourn the meeting at 8:12 pm.

Adjournment

Yes-6; No-0.

Respectfully submitted,



Kelly Grigoli
District Clerk/District Secretary

Greenlawn After School Enrichment Staff 2023-2024:

2nd- Kim Vibbard

3rd- Amanda Carlin

4th- Sharon Morris

5th- Skylar Clark

6th- Meaghan Keesler

Monitor- Madalyn Brown

Monitor- Bobbi Jo Mason

Substitute Teachers

Phyllica Fleming

Karen Sieler

Leslie Cuzzo

Molly O'Hara

Substitute Monitors

MacKenzie Terebo

Gabriella Cuzzo

Carrie Decker

Guilford After School Enrichment Staff 2023-2024:

Pre-K- Melissa Margadona

Kindergarten- Kelly Taylor & Jodi Wombaker

First Grade- Sarah Codington & Cloey Oranjian

Monitors

Brandi Donnelly

Tina Burnett

Tiffani Hurd

Valerie Rowe

Substitute Teachers

Keren Seiler

Andrea Weissflog

Josh Conover

Wendy Jennings

Brittany Wilson

Substitute Monitors

Jessica Naylor

Toni Matthews

Rates for 23-24:

Teachers: Hourly Rate (1/1400th of 2023-2024 salary)

Monitors: \$20/hr.

Substitute Teachers: Hourly Rate (1/1400th of 2023-2024 salary)

Substitute Monitors: \$20/hr.